WOSSSC BOD Minutes for meeting 1-22-14 draft

WHITEOAK SHORES SEWER SERVICE CORPORATION

MINUTES OF MEETING

BOARD OF DIRECTORS

Date: 01/22/2014

Place of Meeting: WOS Park Office

Meeting Time: 1:00 PM

In Attendance: Lois Compton, President, Nick Garner, Vice-President, Wanda Hammons,

Secretary/Treasurer, Ed Homan, Jerry Kennedy and Thomas Belcher

Absent: Billy Eason

1. Meeting called to order by President Lois Compton.

2. President Compton declared a quorum is established.

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**New Business**

* Tony Parker, sewer plant operator, explained the Daily Flow Average reports to the Board. The Board requested this report be available at each board meeting to help track the daily average flow. This report is pertinent in determining upgrades to the sewer plant.

The board asked Tony Parker for his opinion on when the Board should start planning for upgrading the plant? He suggested as soon as possible.

Lois Compton asked the board for suggestion on a starting date for plans to upgrade the sewer plant. After Board discussion, Nick Garner suggested starting in June, 2014.

* Nick Garner moved and Ed Homan seconded to pay TRWA yearly renewal fee of $385.00.

All Board members present approved.

Nick Garner suggested Lois ask TRWA for clarification on member’s encroachment of easements.

* Lois Compton explained the Commercial Property Insurance Coverage package to the Board for discussion. Lois was given a verbal quote of hopefully coming under $1,200.00 by Capps Insurance Company. An on-site risk management review was done by Capps and after the review, an insurance proposal was generated and presented by The Republic Group to WOSSSC Board for review.

1. Column 1 Basis Insurance $1,363.00

Basic plus Mechanical Breakdown $1,363.00 + $458.00 = $1,821.00

1. Column 2 Republic Plus $1,363.00 +$458.00 + $300.00 = $2,121.00
2. Column 3 Republic Plus Extra Blanket coverage $1,363.00 +$458.00 + $450.00 = $2,271.00

President Compton explained Capps Agency approached several insurance companies and only one insurance company, The Republic Group, gave a proposal.

After review by the Board, Nick Garner asked Lois to see if the insurance company could take out some of the items covered but not needed by WOSSSC.

Insurance Tabled for vote until Board meeting on February 8, 2014.

* Open Forum

Wanda Hammons suggested to the board of moving monies from the General Checking account to the Rainey Day Savings account. Board discussed and will vote on at the next meeting.

Ed Homan explained some members have guest RVs hooked up to portable blue sewer containers and water hooked up to these RVs. Discussion followed and Lois said this was a WOSOS Deed Restriction requirement.

Next meeting- February 8, 2014 10:30 AM Park Office

Nick Garner moved and Thomas Belcher seconded to adjourn the meeting.

All members present approved.

Respectfully submitted,

Wanda Hammons Secretary