WOSSSC BOD Minutes for meeting 8-02-14

WHITEOAK SHORES SEWER SERVICE CORPORATION

EXECUTIVE MINUTES OF MEETING

BOARD OF DIRECTORS

Date: 08/02/2014

Place of Meeting: WOS Park Office

Meeting Time: 2:00 PM

In Attendance: Nick Garner, Vice-President, Wanda Hammons, Secretary/Treasurer, Ed Homan, Jerry Kennedy, Benny Jackson and Thomas Belcher

Absent: Lois Compton

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Executive session:

Vice President Garner questioned the need for an executive session because the members needed to know about the need for the plant to be extended.

Tom Belcher responded, no members were at the meeting there really was no need for an Executive meeting. Tom explained since he was the sitting President today, he could make that decision. Nick explained if members of the park were there, they need to find out about this eventually. Wanda responded that they will be as soon as the Board made their finally decisions. Ed also explained it would be in the minutes and if they are posted on the web site the members would know. Tom also stated if Nick wanted to come out of executive meeting and report what was decided then it would be on record.

1. Board discussed questions and answers from Cleve Weyenberg with Tex-Tech in the contract.
2. This contract is for 6,000 gallon treatment plant. The existing plant is for 5,500 gallons and our permit is for 11,000 gallons. If for 6,000 gallons are we over our permit? Or do we need to change the contract to 5,500 gallons instead of 6,000 gallons.

Response: No the size of the plant indicated in the contract has nothing to do with the TCEQ. The only thing the TCEQ is interested in is that you meet the parameters of the permit. Charlie, Consulting Environmental Engineers is already at work coordinating and getting approval of the new construction. He will make final determination of sizing of the new system to bring it up to treating the 11, 000 GPD @ 230 BODs.

1. Expanding the fence is that necessary?

Response: TCEQ requires that the entire system be enclosed in fence to keep all unauthorized personnel out.

1. How long is this contract good for?

Response: 30 days.

1. Time frame of completion

Response: 4-6 months.

1. They (Board) would like a step by step plan of what will be done for each installment payment?

Response: Payment No. 1: Down payment. Provide the engineering to construct the wastewater treatment equipment necessary to allow your facility the ability to treat 11,000 GPD of 203 Mg/l BODs wastewater. Provide liaison with TCEQ to secure approval for the construction. Purchase of materials to start construction of the WWTP. Payment No. 2: Plant constructed in our fab shop is now complete and ready for sandblast and coating to be applied. All equipment has now been purchased and ready for installation on-site. Payment No. 3: Excavation and construction of slab has been completed. Sand blasting and application of the coatings is completed. Transportation to the jobsite of the new equipment, Aeration basin and circular mechanical clarifier are set in place ready for final connection of all necessary equipment. Payment No. 4: Construction is complete. Wastewater treatment plant is in operation.

1. Tony question the need for the Ultrasonic Flow meter since we have one would there be a need for a second?

Response: This is strictly a judgment call. We can move the existing flow meter to the new point of discharge or install a new Siemens flow meter. There have been many advancements in the technology. They still both do the same thing. The newer models are extremely more user friendly. The choice is entirely up to you. TCEQ rules now also require the use of a circular chart recorder that is included in the contract.

1. What is the amperage of the meter?

Response: The flow meter current usage is very minimal. Less than one amp.

1. They (Board) also questioned Lois Compton as the responsible party to pay. Could this be the bank or the Corporation?

Response: Yes, it can be the corporation.

1. What about the wiring from the pole to the panel?

Response: Included.

1. Nick Garner asked if James Smith with TRWA was contacted to meet with the Board to explain why we need this new plant before contract is signed. Wanda reported she was expecting a call from him. When he does call she will contact the Board.
2. Wanda reported corrections were needed in the contract and should receive corrected contract from Tex-Tech.

Questions were asked: “When does the 30 days start before the 1st payment is made?” Answer: 30 days from time the contract is mailed by Tex Tech.

Nick Garner and board agreed it look like everything was in the contract.

d) Board discussed the loan application and Tom said since it was voted and approved at the last meeting the

 Board should move forward. All Board members agreed.

Tom ask Nick, when the Board first took the vote for the loan he asked him his feelings on the plant. Nick agreed the Board needed to do something and would go along with the guys. Tom said he didn’t know he didn’t vote. Benny said he did catch Nick didn’t vote and Wanda said she didn’t hear anything on the tape. Nick said he was all for the EQ Basin. Tom asked why do the Basin instead of the whole plant? Nick said the EQ Basin is a collection point and will continue feeding the plant and there would be no return going back to the lift station. The Basin has an agitator and feels the plant will continue processing instead of cycling on and off. This means the timers would have to be reset.

Tom said if he understood what Nick was saying, that if the Board spent the $58,000.00 for the EQ Basin, the plant would work and work for numerous years. Nick said it would give us what we require. Tom said did we not ask Cleve this when he was here? Tom said he thought Cleve said it was about time the complete plant was extended and that was the way he remembered it. Nick said he asked Cleve point blank, would the EQ Basin do it and he said Cleve responded he didn’t know but it sure would help. Nick said he wouldn’t come right out and give a definite answer but of course he was trying to sell a complete plant

Tom stated he didn’t remember it like that but wanted to make sure. But, everyone here has an opinion that counts and he wanted to make his decisions on everything we know. We’ve all voted to go with the complete plant just so you know Nick. Nick said he understands. Tom said now if for some reason something comes up and we don’t have to fund the contract. I still think what Nick has brought up, Tom disagrees even though he values Nick’s opinion. If having James with TRWA come and talks to the Board it wouldn’t hurt us. If he knows his stuff and sees Tony’s reports and says we don’t need the complete plant and putting in the EQ Basin and it would last 20 years Tom would be good with that.

 More discussion on the first loan. Tom stated get the loan application going and to get with James Smith with

 TRWA then go from there.

 Ed Homan stated he understood if the EQ Basin only was installed we would only get about a couple of years

 out of it. It we installed the complete plant we could get 10 to 12 years and not have to go through this again

 Tom agreed.

 Nick question buying another plant when the 1st plant was to do 5,500 gallon and Tony says it is not and we

 are going to buy another plant from Tex Tech. Nick agreed the Basin will help. Tom also brought up that we

 are buying a plant from the same man that gave us a plant that doesn’t work. Wanda stated didn’t Cleve not

 say the original plant didn’t have some of the requirements because TCEQ said we didn’t need and now they

 are required and will be in this plant. All agreed and Cleve said we would be getting all that now. Ed stated

 this plant will process 5,500 gallon but when it reaches just over half of the 5,500 gallons the quality of the end

 product is not processed as good because we don’t have some of the things that were required. Tom brought up

 the e-coli test and Wanda said we get the test results but doesn’t know how to read them but guessed they were

 ok. Ed said he thought that was what Tony said once the plant reaches half capacity of the gallons the quality

 of the end product drops off. Tom asked the question, what happens if we flunk the test. Wanda said, we

 would get fined. Tom asked how much. Wanda didn’t know but said it could be $500.00 to thousands.

Tom informed the Board that we have a member, Mr. Hill that has water flowing behind his place coming from the plant and says he believes it has sewage in it. Now, if the clean water coming from the plant is not up to quality as Ed said then how much trouble could we be in. Tom’s opinion is like Ed’s and we only get two years with the EQ Basin and we have to go through putting in the extended plant and putting the members back through this.

Nick responded if there was a problem the plant would be shut down and we would pump out and that Tony would watch that. Nick said that was not a concern to him. Wanda said Tony said we should have the creek cleaned out so water would not pool. Tom said then even if it is potable water the water coming from the pipe should always be flowing. Tom stated he was with Nick and not crazy about spending $300,000.00 but if we do something or don’t do something as a board and someone get sick that that would be on the Board’s shoulders. Nick said he understands but his two biggest concerns are putting $350,000.00 on this park and we are dropping members. Tom said he understood. Tom ask Ed on his calculation of the increase to the members he said it could be $4 to $10 more per member. Wanda also put some numbers together and it could be around $4.00 per member. She also gave as estimated figure for the loan payment. Tom stated he really wanted to present a unified Board and understood Nick position and Ed said maybe after speaking with James Smith maybe the Board would be more unified. Wanda stated she hoped Mr. Smith had the knowledge of how the plant processed.

Tom stated we have to trust Tony as the Board is not knowledgably on the operation of the plant.

Tom explained basely what the Board is going to do is get the loan processing, talk to James Smith and proceed as steps needed.

Wanda went over the loan application with the board. It is ready to go except needing signatures. Nick and Wanda signed.

Respectfully submitted,

Wanda Hammons

WOSSSC Secretary